



# COLUMBINE LAKE WATER DISTRICT



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## AGENDA

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REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
HELD AT 1111 GCR 48/GOLF COURSE RD OR **REMOTELY**  
COLUMBINE LAKE WATER DISTRICT  
MONDAY, JANUARY 20, 2025 – 3:00 PM

**\*Join the meeting from your computer, tablet or smartphone at  
<https://global.gotomeeting.com/join/523046045>  
or dial in using your phone at 1 (866) 899-4679 Access Code: 523-046-045**

1. Call to Order
2. Introduction of Public present
3. Acceptance of Minutes: December 16, 2024 meeting minutes
4. Matters Before the Board:
  - a. Resolution 2025-1-1; a resolution designating the District’s public notice places
  - b. **PUBLIC HEARING:** Resolution 2025-1-2; a resolution to amend the Rules and Regulations
  - c. Garner Discussion Items: Emergency service line break fund and CLWD email account
5. Public Comment:

*This time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the Agenda. Each member will be given three minutes time. The Board will not discuss/debate those items, nor will the Board make any decisions on items presented during this time. Rather, the Board will refer the items to staff for follow-up.*
6. Financial Reports:
  - a. Motion to approve the checklist for December 2024
  - b. Motion to approve the financial statements for December 2024
7. Superintendent Report: Water Usage Report for December 2024
8. District Manager Report
  - a. February 17<sup>th</sup> meeting – on a holiday cancel or change date?
  - b. 2025 election calendar

**NOTE: AGENDA SUBJECT TO CHANGE**



# COLUMBINE LAKE WATER DISTRICT



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## RECORD OF PROCEEDINGS

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### REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT MONDAY, DECEMBER 16, 2024 3:00 PM

#### 1. **CALL TO ORDER**

A regular meeting of the Board of Directors of the Columbine Lake Water District was called to order by President Mike Golden at 3:00 p.m. The meeting was held at the Administration Building, 1111 GCR 48, Grand Lake, CO 80447, and also remotely.

Directors Present:     Mike Golden - President  
                              Philip Goes – Vice President  
                              Sharon Illsley – Secretary/Treasurer  
                              Geoff Garner – Director  
                              Ken Lund – Director

Staff Present:         Katie Nicholls – District Manager  
                              Mike Gibboni – Superintendent

#### 2. **INTRODUCTION OF PUBLIC PRESENT**

Janna Sampson.

#### 3. **ACCEPTANCE OF MINUTES**

By **MOTION**, second, and majority vote the November 18, 2024 meeting minutes were approved as presented. Vice President Goes did not vote.

#### 4. **MATTERS BEFORE THE BOARD**

##### a. **Resolution 2024-12-1; a resolution to amend the Rules and Regulations**

District Manager Nicholls noted that the change to the penalties will occur next month as a public hearing needs to occur. By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-1; a resolution to amend the Rules and Regulations of the District

##### b. **PUBLIC HEARING: 2025 Proposed Budget**

President Golden opened the public hearing. District Manager Nicholls noted that the administrative costs for the IGA contract with Three Lakes Water and Sanitation District have been adjusted for quarterly billing. There being no further comments the public hearing was closed.

##### c. **Resolution 2024-12-2; a resolution adopting budget**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-2; a resolution adopting the 2025 budget.

##### d. **Resolution 2024-12-3; a resolution appropriating money**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-3; a resolution appropriating money.

**e. Resolution 2024-12-4; a resolution calling a regular district election**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-3; a resolution calling a regular district election.

**5. PUBLIC COMMENT**

Janna Sampson inquired into the water quality at her home, noting that she had black water following the house fire on Aspen. Superintendent Gibboni explained that when a hydrant opens it stirs up the rust. He noted that this is only an annoyance as the water is safe to use.

Janna Sampson also inquired into why water usage was up. Superintendent Gibboni explained that he believes there is a leak somewhere, which has not surfaced. A lengthy discussion ensued regarding the matter to include if and when a leak detector company should be called in, informing constituents to check their homes, and general communication.

**6. FINANCIAL REPORTS**

By **MOTION**, second, and unanimous vote the checklist for November 2024 was approved as presented. By **MOTION**, second, and unanimous vote, the financial documents for November 2024 were approved as presented.

**7. SUPERINTENDENT REPORT**

Superintendent Mike Gibboni presented the water usage report.

**8. DISTRICT MANAGER REPORT**

District Manager Katie Nicholls had nothing else to report.

The Board continued discussion related to quarterly billing, communication streams, and billing delivery methods. The Board asked staff to look into the costs associated with creating a Columbine Lake Water District specific email account.

With no further business before the Board the meeting was adjourned at 3:52 p.m.

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Katie Nicholls, Recording Secretary

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Sharon Illsley, Secretary/Treasurer

**COLUMBINE LAKE WATER DISTRICT  
RESOLUTION NO. 2025-1-1**

**RESOLUTION DESIGNATING THE DISTRICT'S PUBLIC NOTICE PLACES**

WHEREAS, Columbine Lake Water District ("District") is a quasi-municipal corporation and special district duly organized and existing under the Constitution and laws of the State of Colorado; and

WHEREAS, Subsection 24-6-402(2)(c), C.R.S., requires Special Districts to designate annually at the District's first regular meeting of each calendar year, the public places within the boundaries of the District where notice will be posted. The notice shall be posted no less than twenty-four hours prior to the holding of the meeting and shall include specific agenda information where possible, and

WHEREAS, § 32-1-903(2), C.R.S., requires the District to provide notice of the time and place designated for all regular and special meetings in accordance with § 24-6-402(2)(c), C.R.S.; and

WHEREAS, § 24-6-402(2)(c)(III), C.R.S., permits notice of all public meetings to be posted twenty-four hours in advance of the meeting by electronically posting notice on the District's public website, with specific agenda information if available; and

WHEREAS, prior to electronically posting notice of meetings, the District shall designate a public place within its boundaries where it will post notice of a meeting at least twenty-four hours in advance when "it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online," § 24-6-402(2)(c)(III), C.R.S.; and

WHEREAS, prior to posting meeting notices on its website, the District shall provide its website address to the Department of Local Affairs, § 24-6-402(2)(c)(III), C.R.S.; and

WHEREAS, the Board has determined that it is in the best interest of the public and the District to post notice of its regular and special meetings on its website.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT THAT:**

1. The District designates its website at <https://columbinelakewd.colorado.gov/> as the location for posting notice of regular and special meetings.

2. The Board directs the District Manager to update the District's website to include a section that is easily accessible to the public where notice of meetings will be posted.

3. The District designates the Columbine Lake Country Club Office located at 351 Columbine Drive, Grand Lake, Colorado and the Columbine Lake Clubhouse located at 18 Aspen Drive, Grand Lake, Colorado as the public place within its boundaries where it will physically post notice of special and regular meetings when posting electronically is not available.

4. The Board directs the District Manager to provide its website address to the Department of Local Affairs.

5. This Resolution is effective upon adoption.

ADOPTED this 20th day of January, 2025.

COLUMBINE LAKE WATER DISTRICT

By: \_\_\_\_\_  
Mike Golden, President

ATTEST:

\_\_\_\_\_  
Sharon Illsley, Secretary/Treasurer

**COLUMBINE LAKE WATER DISTRICT  
RESOLUTION 2025-1-2  
A RESOLUTION BY THE BOARD OF DIRECTORS OF THE  
COLUMBINE LAKE WATER DISTRICT TO AMEND THE RULES AND REGULATIONS**

**WHEREAS** the Columbine Lake Water District (District) is a quasi-municipal corporation and political subdivision of the State of Colorado and duly organized as an existing Special District pursuant to Title 32, Colorado Revised Statutes, *et al.*; and

**WHEREAS**, the Board of Directors (Board) has the authority to adopt, amend, and enforce rules and regulations pursuant to § 32-1-1001(1)(m), C.R.S. for carrying on the business, objects, and affairs of the District; and

**WHEREAS**, the Board of Directors has previously adopted and approved certain Rules and Regulations that govern the general utility affairs of the District; and

**WHEREAS**, certain provisions of the Rules and Regulations require amendment to update the billing practices of the District from annual to quarterly; and

**WHEREAS**, it is in the best interests of the District to adopt such amendments and modifications to the District's Rules and Regulations.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLUMBINE LAKE WATER DISTRICT BOARD OF DIRECTORS THAT:**

1. Effective immediately upon the adoption of this resolution, the District's Rules and Regulations shall be amended consistent with the revised Rules and Regulations, attached hereto as Exhibit A.
2. District staff are instructed to take all reasonable actions as may be necessary to effectuate the amendments approved by this Resolution.

**ADOPTED** this 20<sup>th</sup> day of January, 2025.

**COLUMBINE LAKE WATER DISTRICT**

By: \_\_\_\_\_  
Mike Golden, President

Attest:

\_\_\_\_\_  
Sharon Illsley, Secretary/Treasurer

**EXHIBIT A**  
(Amended Rules and Regulations)



# Columbine Lake Water District

# Rules and Regulations

Amended ~~August 19, 2024~~ January 20, 2025



**ARTICLE 1**  
**GENERAL**

**1.1 Authority:**

The District is a governmental subdivision of the State of Colorado and a body corporate with those powers of a public or quasi-municipal corporation that are specifically granted for carrying out the objectives and purposes of the District.

**1.2 Purpose:**

The purpose of these Rules and Regulations is to ensure an orderly and uniform administration of water operations in the area served by the Columbine Lake Water District.

**1.3 Policy:**

The Board of Directors of the District hereby declares that the Rules and Regulations hereinafter set forth will serve a public use and are necessary to promote the health, safety, prosperity, security, and general welfare of the inhabitants of the District.

**1.4 Scope:**

These Rules and Regulations shall be treated and considered as comprehensive regulations governing the operations and functions of the District, and shall supersede all prior rules and regulations of the District.

**1.5 Amendment:**

It is specifically acknowledged that the District shall retain the power to amend these Rules and Regulations with respect to the District to reflect those changes determined to be necessary by the Board of Directors of the District. Prior notice of these amendments shall not be required to be provided by the District exercising its Amendment powers pursuant to this Section.

**ARTICLE II**  
**DEFINITIONS**

Unless the context specifically indicates otherwise, the meaning of the terms used herein shall be as follows:

**2.1 *Fixture Unit:***

Means each appliance or facility which requires, directly or indirectly, a connection to the service line of the property. Each of the following, by way of illustration and not limitation, constitutes one Fixture Unit: stool, shower, tub, lavatory sink, clothes washer, dishwasher, outside outlets, wet bar sink.

**2.2 *Applicant:***

Means any person who applies to the District for a service connection or service disconnection, main line extension or other such service agreement, or who requests to have real property included with in, or excluded from the District, as the case may be.

**2.3 *Authorized Plumber/Drainlayer:***

Means a person authorized by the District to perform services which physically affect the water system of the District.

**2.4 *Board:***

Means the Board of Directors of the District

**2.5 *Constructor:***

Means the landowner, developer, subdivider, or agency actually paying for the construction of the lines.

**2.6 *Contractor:***

Means any person, firm or corporation authorized by the District to perform work and to furnish materials within the District.

**2.7 *Customer:***

Means any person, company, corporation, or similar entity authorized to connect and/or use the District's water system under a permit issued by the District

**2.8 *District:***

Means the Columbine Lake Water District.

**2.9 *Developer:***

Means any person who owns land and/or subdividing land for resale and seeking to have land served by the District.

**2.10 Dwelling Unit:**

Means one or more habitable rooms arranged, occupied, or intended or designed to be occupied by not more than one family with facilities for living, cooking, sleeping and eating.

**2.11 Main Line:**

Means any water pipes used as a conduit for water in the District's water system and owned by the District.

**2.12 District Manager:**

Means the person or entity retained by the Board to administer and supervise the affairs of the District and its employees.

**2.13 Permit:**

Means the written permission to connect to or use the water system of the District pursuant to the Rules and Regulations of the District.

**2.14 Person:**

Means an individual, firm, partnership, corporation or other entity of any nature, whether public or private.

**2.15 Rules and Regulations:**

Means the Rules and Regulations of the District including all amendments and policies as set forth in the District's minutes and resolutions.

**2.16 Secondary Dwelling Unit:**

Means the division of or addition to a Dwelling Unit, which results in an additional use determined by the Board to have an impact upon the water system approximately equal to that of a Dwelling Unit.

**2.17 Service Line:**

Means any privately owned and maintained pipe, line or conduit used or to be used to provide water service from a water main whether the pipe, line or conduit is connected or not.

**2.18 Shall—May:**

Whenever "shall" is used herein, it shall be construed as a mandatory direction; whenever "may" is used herein, it shall be construed as a permissible, but not mandatory direction.

**2.19 Connection:**

Means the connecting of the service line to the water system, which service line extends beyond the easement line or property line into the structure intended to be served, whether or not actually connected to the structure's water system.

**2.20 Water Facilities Fee:**

Means the payment to the District of a fee for the privilege of connecting a particular use to the water system.

**2.21 Water Main:**

Means any pipe, piping, or system of piping used as a conduit for water in the District's water system and owned by the District.

**2.22 Water System:**

Means any water main, line, appurtenance, accessory, or portion thereof owned and maintained by the District.

**2.23 Oversizing Main Line Extensions:**

Means that extra pipe diameter required by the District to provide service for some future or undetermined area.

**2.24 Any Other Term:**

Not herein defined shall be defined as presented in the "Glossary – Water & Sewage Control Engineering" A.P.H.A, A.W.W.A, A.S.C.E, and F.W.S.A, latest editions.

**ARTICLE III**  
**OWNERSHIP & OPERATION OF FACILITIES**

**3.1 Policy:**

The District is responsible for the distribution of water for use to customers within the District, and the maintenance, repair and replacement of the mains, hydrants, valves, and service facilities owned by the District. The District shall not be liable or responsible for inadequate pressure or interruption of service brought about by circumstances beyond its control.

The District is generally responsible for providing water storage and treatment facilities, and shall endeavor to plan for, capitalize and build adequate capital improvements as demand occurs. The District shall not be liable or responsible for failure to approve additional service when capacity is exceeded by demand.

**3.2 Liability:**

It is expressly stipulated that no claims for damage shall be made against the District by reason of the following: breaking of any service or supply line, pipe, cock, or meter by any employee of the District; failure of the water supply; shutting off or turning on water in the water mains; the making of connections or extensions; damage caused by running water or escaping from open or defective faucets; burst service pipes or other facilities not owned by the District; damage to water heaters, boilers, or other appliances resulting from shutting water off or turning it on, or from inadequate or sporadic pressures; water surges, or for doing anything to the water system of the District deemed necessary by the Board of Directors or its agents. The District hereby reserves the right to cut off the water supply at any time, for any reason deemed appropriate. This paragraph shall not relieve the District from liability for negligence of its employees, if such liability would otherwise have existed.

**3.3 Ownership:**

All existing and future water mains and water works connected with and forming an integral part of the water system shall become and are the property of the District. Said ownership will remain valid whether the water mains or water works are constructed, financed, paid for, or otherwise acquired by the District, or by other persons.

That portion of all existing and future water service lines and taps extending from the water main to each building or unit, connected with and forming an integral part of the District water supply system shall become and is the property of the customers. Said ownership shall remain valid whether the service lines are constructed, financed, paid for, or otherwise acquired by the District or by other persons.

**3.4 Powers & Authority of Agents:**

The District Manager and other duly authorized employees of the District bearing proper credentials and identification, shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing, or other reasonable purpose in accordance with the provisions of the Rules and Regulations.

**ARTICLE IV**  
**USE OF WATER SYSTEM**

**4.1 *Unauthorized Tampering with System:***

No unauthorized person shall uncover, make any connection with, or opening into, use, alter or disturb any water main appurtenance without first obtaining a written permit from the District.

**4.2 *Responsibilities of The Customer:***

Each customer shall be responsible for making the tap and maintaining that portion of the water service line extending from the water main to each unit or building. All service connections shall be made in accordance with the District's Cross Connection and Backflow Control Regulation, which is attached to these Rules and Regulations as Appendix "C". Leaks or breaks in any portion of such service line shall be repaired by the property owner within a reasonable period of time after notification of such condition by the District. The District reserves the right to shut off the water service, effect the repair and collect the cost thereof from the customer, if, in the opinion of the District Manager, such action is in the best interests of the District. In addition, the District shall be entitled to place a lien against the property to secure payment of the repair cost.

**4.3 *Curb Valve:***

Unless otherwise approved by the District, the curb valve shall be located a minimum of 2' outside of the customer's property line.

**4.4 *Fire Hydrants:***

The District shall provide fire hydrants for fire protection on the District's water distribution lines on street right-of-ways. Water to be used for purposes other than extinguishing fires may be withdrawn from hydrants only if a permit therefore shall have been issued by the Columbine Lake Water District.

**4.5 *Water Shortage:***

It is an obligation of the District to provide a fair and proportionate amount of the water supply to each customer. In the event of a water shortage, whether by reason of supply or mechanical failure, the Board may impose uniform restriction and limitations on usage by written notice mailed to customers. Such restrictions may contain priorities of use and limit water usage to specific purposes.

**4.6 *Abandonment of Tap:***

Any owner of property within the District may apply to the District in writing requesting abandonment of a tap. A request for abandonment shall be accompanied by proof that all buildings previous served by the tap has been demolished and/or that a connection was never completed and connected into a building. The District may require the service line to be capped or disconnected at the owner's cost. If the District approves a request for abandonment of a tap, the District shall cease billing the service charge upon abandonment. The District will

not be obligated to buy back said tap or refund any fees or charges and an abandoned tap may not be transferred to another property. If service is requested in the future for same property, the owner must pay all fees associated with a new connection and new tap, including without limitation the water facilities fee and water connection permit fee.



**ARTICLE V**  
APPLICATION FOR SERVICE

**5.1 Inclusions:**

Service will be furnished subject to the Districts Rules and Regulations and, except as set forth in Section 5.2, only to property included within the District and subject to the Rules and Regulations and taxation by the District. It shall be incumbent upon the applicant to furnish satisfactory evidence of inclusion whenever such evidence is requested by the District. Satisfactory evidence shall consist of tax receipt, or certification in lieu thereof, received from and signed by the County Treasurer.

Except upon written authorization by the Board, a person owning land within or without the exterior boundaries of the District who desires service, must include all of his land serviceable by the system contiguous to the parcel on which service is desired into the District and must transfer water rights if any to the District, which, in the Board's opinion, are sufficient to serve the additional demand on the water system. No person receiving service within the District may enlarge or extend any portion of the facility receiving service (including buildings, parking, and landscaping areas, etc.) into an area outside the boundaries of the District.

**5.2 Service Outside the District:**

No service shall ever be provided to property outside of the District, except upon the express written consent of the District. Users outside the District's boundaries shall be charged an amount per thousand gallons of water as determined by the Board if charged according to a meter, or pay double user fees. Under no circumstances shall the District construct any mains, at its own expense, to service properties outside the District's boundaries. In every case where the District furnishes service to property outside the District, the District reserves the right to discontinue the service when, in the judgment of the Board of Directors, it is in the best interest of the District to do so, and such service shall be considered a revocable license. Except to the extent otherwise provided by this article, these Rules and Regulations shall be applicable to persons outside the District who are furnished water by the District.

**5.3 Application for Service Connection:**

Upon acceptance of an application for a water tap and payment of a water facilities fee, the owner of a property seeking service shall complete an application for Water Connection Permit on the District's standard form, see Appendix "A" and upon acceptance by the District, pay the Inspection Fee.

**5.4 Denial of Water Connection Permit:**

The District reserves the right to deny issuance of a permit for service if:

- A) The connection of the system to applicant's existing plumbing would constitute a cross-connection to an unsafe water supply; or

- B) That the service applied for would create an excessive seasonal, or other, demand on the facilities; or
- C) There has been misrepresentation in the application as to the property or fixtures contained in the property, or the use to be made of the water supply; or
- D) There exists an unresolved obligation between the District and the applicant, inadequate documentation of the easements for main lines serving the property, or any other reason as determined by the Board.

**5.5 *Change in Customer's Equipment, Service or Use of Property:***

No change in the customer's equipment, service or use of property served shall be made without the prior written notification of and written approval by the District. A change in the customer's equipment, service, or use of the property includes the addition of a Secondary Dwelling Unit or of an additional fixture.

- A) Any such changes in customer's equipment, service, or use of property which, in the opinion of the District, will increase the burden placed in the District's system by the customer shall require a redetermination of the water facilities fee and annual service charge, and a payment by the customer of any additional water facility fee and service charge resulting from redetermination.
- B) A customer adding or notifying the District of an intention to add a Secondary Dwelling Unit to his property must transfer to the District sufficient water rights if any, which, in the Board's opinion, will serve the demands of the Secondary Dwelling Unit.
- C) Any customer believed to have changed the equipment, service or use of their property in violation of this Section shall be notified by mail of such belief by the District, and shall be notified of the District's intent to assess any additional water facilities and service fees. The customer shall have twenty (20) days from the date of mailing of the notice to respond. Failure to respond as required herein shall be deemed to allow the District the right to determine the nature and extent of the change, and pose additional water facilities fees and service fees are deemed appropriate by the District. These additional fees shall be collected as provided under these Rules and Regulations, and Colorado law. To defer the collection of said fees as determined by the District, the customer must permit District personnel to make an inspection of the property in question to establish the nature of the equipment, service and use of the property in question, determine the appropriate fees, and re-bill the customer appropriately.

**ARTICLE VI**  
**CONSTRUCTION OF SERVICE LINES**

**6.1 *Service Line Requirements:***

A separate and independent service line shall be provided for every building, and except as otherwise provided herein, shall be installed at the expense of the property owner.

Service lines shall be installed in accordance with the specifications set forth in the Application for Water Permit attached hereto as Appendix "B" and incorporated by this reference.

**6.2 *Contractor's Requirements:***

All contractors, plumbers, and others doing work within the District shall comply with the requirements set forth in Appendix "B".

**ARTICLE VII**  
**MAIN LINE EXTENSIONS**

**7.1 *Compliance with Rules and Regulations:***

The requirements of these Rules and Regulations are applicable to the construction of all main line extensions.

**7.2 *Main Line Extensions by the District:***

The District has the right to construct all main lines within the District. Developers who desire to construct such main lines prior to the date planned by the District for their construction may do so as provided in Section 7.4 herein.

**7.3 *Procedure for Main Line Extensions by the District:***

The District may approve a main line extension if the Board deems it is in the best interest of the District to do so. All main line extensions which are so authorized shall be bid, as provided by State Law, and contracted for by the Board, with the contractor installing the main line. The District through its engineer shall supervise construction activity and coordinate all matters pertaining to the completion of the subject project including periodic and final payments to the contractor, inspection, and as-built drawings.

Pursuant to C.R.S. Section 38-26-106, every contractor who is awarded any contract for more than fifty thousand dollars for the construction, erection, repair, maintenance, or improvement of any building or other public works, before entering upon the performance of any such work included in said contract, shall duly execute, deliver to and file with the Board, a good and sufficient bond, or other acceptable surety, approved by the Board in a penal sum not less than one half of the total amount payable by the terms of the contract. A certified or cashier's check or a bank money order made payable to the District may be accepted in lieu of a bond.

All main lines constructed shall be accepted by the District upon completion of construction, subject to a one-year warranty period during which the contractor shall promptly, without cost to the District, correct any defective work. All daily inspection fees required by any governmental authority, including the District, shall be paid by the contractor.

**7.4 *Procedure for Main Line Extensions by Developer:***

The District has no obligation to extend any main line. At the discretion of the Board, the Board may permit a developer (applicant) to construct main lines, at the sole expense of the applicant. The applicant shall enter into a written Main Line Extension Agreement with the District. The District assumes no responsibility for the processing of, or decision not to process an application for a main line extension before the Colorado Department of Health or any other agency. The decision to process or not to process such application rests solely with the applicant, and the District assumes no responsibility or liability for that decision.

- A) All applicants desiring to construct a main line within the District shall first make a formal application to the Board for approval. This application shall be in writing, and shall contain a legal description of the property to be served by the main line and design documents for final approval. The cost of review of the design plans shall be borne by applicant.
- B) Prior to the execution of the Main Line Extension Agreement with the District, an amount sufficient to compensate the District for engineering fees, legal fees, and other costs, except direct construction costs, anticipated to be incurred by the District as a result of the application and the construction of the main line shall be deposited with the District. This amount shall be a minimum of \$500.00, but may be a greater sum if the Board determines that a greater sum is necessary.
- C) All contracts entered into by applicant for construction of any part of a main line shall be assignable to the District. All such contracts that an applicant proposes to assign to the District shall include performance and payment bonds to be issued by the contractor to the District pursuant to C.R.S. Section 38-26-10. All main line extensions, shall be constructed according to applicable District, County, and State specifications. All main line extensions within the District shall be under the supervision of the District Manager at the applicant's expense. Similarly, all daily inspection fees on mains required by any governmental agency, including the District, shall be paid by applicant.
- D) The applicant shall be responsible for "oversizing" main line extensions as required by the District.
- E) Applicants who have completed construction of main lines shall, before the main lines are accepted by the District, deed the main line and appurtenances to the District, free and clear of all liens and encumbrances, and warranty all maintenance for one (1) year from the date of acceptance of the main lines by the District. The applicant shall provide the District with (1) all necessary easements, (2) reproducible as-built drawings, and (3) a statement of the certified costs of the main lines.
- F) No reimbursement or recovery of cost shall be permitted for main line extensions, except as provided by existing contracts. The District shall, in its sole discretion, determine when reimbursements may be made if any required under previous agreements, for main line extensions.

**7.5 Main Line Sizes:**

The size of the main line required to serve any area served by the District shall be determined by the District.

**7.6 *Locations of Main Line Extensions:***

Main lines shall be installed on roads or streets which the County, State Highway Department, or other public agency has accepted for maintenance as a public right-of way, as well as in easements granted to the District. Where facilities must cross land not subdivided, or where such land is under the applicant's control for granting of a right-of way. The applicant who desires service will, in consultation with, and upon approval of the District, plat and grant to the District appropriate rights-of-way and easements for the installation of such facilities.

**ARTICLE VIII**  
**RATES AND CHARGES**

**8.1 General:**

The information contained in this Article is pertinent to all charges of whatever nature to be levied for providing water services. Said rates and charges as herein established are in existence and effect at this time, and shall remain in effect until modified by the Board under provisions of these Rules and Regulations, and under the applicable statutes of the State of Colorado. Nothing contained herein shall limit the Board from modifying rates and charges, or from modifying any classification.

The owner is hereby deemed liable for all charges, rates, fees, tolls, and penalties of the District pursuant to CRS Section 32-1-1011(j)(I) The District assumes no responsibility for any agreement made between owners and occupants regardless of how made or the District having been notified of such agreement.

**8.2 Application of this Article:**

The rates, charges, and other information shown herein shall apply only to customers inside the District, and shall in no way obligate the District with the respect to services provided outside the District boundaries.

**8.3 Water Facilities Tap Fee:**

- A) The term “Water Facilities Fee” shall be interchangeable and mean the same thing as Water Facilities Tap Fee or Plant Investment Fee.
- B) A Water Facilities Tap Fee shall be charged to all customers of the District. Such fee is a privilege of service fee, which shall be assessed and paid before the permit for service is issued. Water Facilities Fees shall be assessed for the Dwelling Units and Secondary Dwelling Units as provided for in Statement of Rates, Charges and Policies attached hereto as Appendix “B”
- C) Eligibility: Applicants’ property must be located within the boundaries of the District to be eligible for service, except the Board of Directors, upon finding that it is in the District’s best interest, may provide for service to property outside the District, but only by agreement with such additional terms and conditions the Board deems appropriate. (See Section 5.2). The number of taps allowed to be purchased for any property will be limited to the number of taps required to service improvements on the property on the date of the application.
- D) Prior to issuance of a tap permit, applicant must submit one set of building plans so that District personnel may assess the new improvements. The Water Facilities Tap Fee shall be paid and the plans stamped by the District showing same. The plans shall then be immediately submitted to the Grand

County Building Department by the applicant. This requirement will become effective and apply to each tap purchased January 9, 1999 and thereafter.

**8.4 Transfer of Water Facilities Fee:**

No water facilities fee paid on behalf of one property, or any portion thereof, may be transferred to any other property unless all of the following apply and are complied with:

- A) The owner requesting the transfer is the common owner of the property for which the transfer of the water facilities fee, or portion thereof, is being requested.
- B) The owner requesting the transfer has no outstanding unpaid accounts with the District and had previously maintained a good credit record with the District.
- C) The property to which the water facilities fee initially applied has never been connected to the District's system.
- D) The owner requesting the transfer shall pay to the District the difference between the water facilities fee which would otherwise be charged on the date the transfer is requested for the property to which transfer is being sought, and the water facilities fee previously paid. The Board at its discretion may waive the increase in the water facilities fee, if the owner requesting the transfer presents evidence satisfactory to the Board that the owner intends to build on the property to which the transfer is being sought, in a timely manner.
- E) The Board has approved the request for transfer in writing, such approval to be in the sole discretion of the Board.

**8.5 Service Charge:**

Service charges for Dwelling Units, Secondary Dwelling Units, and Additional Fixture Units shall be as reflected in the Statement of Rates, Charges, and Policies attached hereto as Appendix "C". Service charges are billed quarterly on the first business day of January, April, July, and October, and are due no later than the 25<sup>th</sup> day of the month the service charges are billed.

- A) The District reserves the right to reevaluate the water service charges and adjust the user charge fees accordingly. The District shall determine, after taking into consideration all pertinent facts and circumstances, whether the user fee shall be adjusted, and shall notify the users of its finding promptly thereafter.
- B) It is the policy of the District to bill all service charges for new connects in advance for the then-current billing quarter. Billings will be prorated from the



date of connection of a service line or stub out into the District's main line. If fixtures are not installed at the time of connection, a service charge of the base rate plus one fixture unit will be charged until the building is constructed with fixtures installed. Owners are required to notify the District within five business days of installing fixtures which are connected to the District's water system, at which time the District shall reassess the number of fixtures and commence full-service charges. If the District believes that an owner failed to notify the District within the five business days of installing fixtures, the District can proceed as set forth in Section 5.5(C) of these Rules and Regulations and bill the owner in arrears back to the date that the new fixtures were installed. Any prorated statements are due by the end of the following month.

- C) ~~A~~ Until paid in full, a late fee of 15% of the assessment per month shall be charged on the unpaid balance, non-compoundable, ~~for five consecutive months or part thereof,~~ to any account whose assessment is not paid in full by the 25<sup>th</sup> day of the month due~~March 31, or until paid in full, whichever is the earlier.~~

The District shall further have the right, in its sole discretion to terminate service to any delinquent account and/or certification to the Grand County treasurer for collection on its tax rolls as per Statute.

The District has the right to assess to any customer who is tardy in the payment of his account, all legal, court, disconnection, and other costs necessary to or incidental to the collection of said account.

**8.6 Unauthorized Connection Fee:**

An unauthorized connection fee equal to twice the normal water facilities fee due shall be payable by persons connecting on the District's line without prior payment of the water facilities fee, approval of application of adequate inspection of lines.

**8.7 Revocation of Services:**

Service shall be revocable by the District upon non-payment of valid fees owing to the District, or upon failure to comply with the Rules and Regulations. Service to the property shall be revoked by disconnecting or blocking the water lines servicing the property.

**8.8 Turn-Off Fee:**

If service must be discontinued by the District due to delinquency, a turn-off fee will be charged.

**8.9 Turn-On Fee:**

After service has been shut-off by the District due to a delinquent account, a turn-on fee shall be charged for turning on the service.

**8.10 Penalty for “Unauthorized Turn-On”:**

It shall be illegal for any person other than employees or officials of the District to turn-on water which has been previously shut-off or disconnected by the District for any reason.

**8.11 Water Service Availability:**

Property shall be considered as having water service available when District water mains are installed in a public right-of-way, easement, or common area, within 100 feet of the property line or corner of the original site required from the developer.

**8.12 Penalties for Foreclosure Proceedings:**

Until paid, all rates, tolls, fees, and charges shall constitute a first and perpetual lien on or against the property served and any such lien may be foreclosed in the manner provided by law. At any time it becomes necessary for the District, following reasonable efforts to collect tardy payments of any fee or charge assessed by the District under these Rules and Regulations and or Colorado law, to initiate foreclosure proceedings as allowed by C.R.S. Section 32-1-1001 (j)(I), the District shall in each such case assess a foreclosure fee against the subject property in the amount of \$3000.00, which fee shall be payable in full upon assessment and shall be included in the amount then being foreclosed. Payment of said foreclosure fee and any and all other fees outstanding against the subject property shall be a precondition to the resumption of service to that property.

**8.13 Capital Improvement Fee:**

A Capital Improvement Fee shall be applied to each water tap purchased January 9, 1999 and thereafter, which is not activated within two years from its date of purchase. The amount of the Capital Improvement Fee shall be the difference between the tap fee originally paid and the fee in existence when the tap is activated.

**8.14 Water Service Line Breaks Fund Pool:**

Active water users of the District shall be charged and said fund shall be collected by the District and set aside for the purpose of payment of excavation expenses incurred to repair a water service line break. For purposes of this section, a water service line break shall be described as water having surfaced on the ground in a public right of way, proved to be chlorinated water as tested by Three Lakes Water and Sanitation District personnel, and when excavated, water has leaked from a break in a water service line pipe, occurring in the road right of way.

Assessments of \$50.00 per active account shall be charged on the 1<sup>st</sup> day of January of each year until a fund accumulation of \$100,000 has been reached. At any given time there are insufficient funds in the pool to cover a water service line break, the District shall meet said costs and shall be reimbursed all of its costs immediately upon monies becoming available in the fund.

The District shall pay out of this fund, a maximum of \$15,000 per water service line break directly to the excavator for repair costs incurred. Any costs incurred above that amount shall be billed by the District to the homeowner of record, and the same rates, tolls and charges shall constitute a perpetual lien on and against the property served until paid. The District shall have available to it all methods of collection as provided by Statute for collection of delinquent accounts.

The District is the only party authorized to hire an excavator for purposes of excavation and repair of a water line break as described above, and of which the District will pay out of the fund for excavation costs.

If, upon excavation, it is determined that a break in a water service line has occurred inside the property boundary of a homeowner, the homeowner shall be immediately notified and shall take responsibility to repair the break in a timely fashion, and shall pay for all costs incurred to repair said break inside said property boundary. All costs incurred by the District due to such break shall be billed to the homeowner of record, and the same rates, tolls and charges shall constitute a perpetual lien on and against the property served until paid. The District shall have available to it all methods of collection as provided by Statute for collection of delinquent accounts.

**DISTRICT FEES**

5.1 Request for Inclusion	\$1,000.00 (plus additional cost incurred)
5.3 Water Connection Permit Fee	\$50.00
8.3 Water Facilities Fee	\$5,000.00
8.5-C Delinquent Account Fee	5% of the unpaid balance, non-compoundable, for five consecutive months or part thereof
8.6 Unauthorized Connection Fee	Twice the Normal Water Facilities Fee
8.8; 8.9 Turn Off/On Fee	\$50.00
8.12 Foreclosure Fee	\$3,000.00
8.14 Water Service Line Breaks Fund Pool	\$50.00

APPENDIX "A"

Account: \_\_\_\_\_

COLUMBINE LAKE WATER DISTRICT  
P.O. BOX 555  
GRAND LAKE, CO 80447-0555

WATER CONNECTION / INSPECTION PERMIT

Name of Owner(s) \_\_\_\_\_ Date: \_\_\_\_\_  
Physical address of property: \_\_\_\_\_  
Legal Address: Lot: \_\_\_\_\_ Block \_\_\_\_\_ Columbine Lake Subdivision  
Permit paid by: \_\_\_\_\_ Inspection No.: \_\_\_\_\_  
Service Line Installed By: \_\_\_\_\_

**INSPECTION:**

General Location Of Water Line: \_\_\_\_\_  
Type of bedding: \_\_\_\_\_  
Size of Tap: \_\_\_\_\_ Depth and size of main: \_\_\_\_\_  
Were any other utilities found in the same trench as water? \_\_\_\_\_  
If yes, explain \_\_\_\_\_  
Location of Curb Valve: \_\_\_\_\_  
Dry Tap? \_\_\_\_\_ Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_

Receipt of Applicant's inspection fee in the amount of \$50.00 is hereby acknowledged.

\_\_\_\_\_  
Columbine Lake Water District Date

**APPENDIX “B”**  
**CONNECTION AND INSPECTION CONDITIONS**

1. A digging and road damage bond must be collected by Columbine Lake Country Club prior to issuance of this permit.
2. Water line taps must be made by a qualified drain layer, contractor or plumber authorized by management to perform that service.
3. A Water Connection/Inspection Permit must be obtained in advance. Payment in the amount of \$50.00 must accompany the Permit application.
4. All excavation and backfill for water service lines shall be completed before October 15. Normally, excavation and backfill may be started after May 1, depending on ground conditions.
5. Backfilling of excavations shall meet or exceed 90% compaction (standard proctor) at optimum moisture. The Columbine Lake Water District, at their option, may require sufficient compaction tests of the backfill at the owner's expense. The District may require the use of selected materials, such as road base, as backfill.
6. It shall be the responsibility of the contractor to verify the existence and location of all underground utilities in the area of the tap and line work. Should any utility be damaged, the contractor shall immediately notify the owner of such damage, and unless authorized in writing by the owner of the utility, shall not attempt to make repairs.
7. The contractor shall be solely and completely responsible for conditions at the site of the tap and line work, including facilities of all persons and property during the performance of the work. This requirement will apply continuously and will not be limited to normal working hours. It is the contractor's responsibility to see that all facility conditions conform to all applicable Federal, State and County laws, ordinances and codes.

The Duty of the District to conduct an inspection of the tap is not intended to include the review of the contractor's safety measures in, on or near the site of the tap.

8. The contractor shall indemnify and hold harmless the Columbine Lake Water District, its successors and assigns and each of its officers, employees and agents against any and all liability, loss or damage the District may suffer as a result of any claims, demands, costs or judgment against it under the Mechanic's Lien Laws of the State of Colorado or otherwise on account of equipment or material furnished and labor or services performed pursuant to this permit. Said indemnification shall include, but not limited to, court costs, damages and reasonable attorney's fees.
9. All lines, etc. shall be installed by the contractor at the owner's expense.
10. A Capital Improvement Fee shall be applied to each water tap purchased January 9, 1999 and thereafter, which is not activated within two years from its date of purchase. The amount of the Capital Improvement Fee shall be the difference between the tap fee originally paid and the fee in existence when the tap is activated.
11. Each service line shall have a backflow prevention device approved by the District and must meet AWWA standards for backflow prevention devices. Effective November 16, 2015

**APPENDIX “C”  
STATEMENT OF RATES, CHARGES, & POLICIES**

The following rates and charges have been enacted by the Columbine Lake Water District Board of Directors:

**WATER USE FEES**

One Family Residential Unit	\$84.18 per quarter
Plus each fixture unit	\$ 6.35 per quarter

(for example: a lavatory sink, tub/shower, water closet or toilet, kitchen sink, automatic clothes washer hookup, dishwasher, outside outlet, etc.)

Water Service Line Breaks Fund Pool	\$ 50.00 per year
-------------------------------------	-------------------

1. All service charges are billed quarterly and due on the 25<sup>th</sup> day of the month billed.
2. A delinquent fee of ~~five-one (15)~~ per month percent of the assessment shall be charged ~~for five (5) consecutive months,~~ to any account whose assessment is not paid in full by ~~the 25<sup>th</sup> day of the month the assessment is billed~~ March 31, or until paid in full, whichever is the earlier.
3. Services may be terminated upon approval of the Board of Directors if two (2) or more quarterly bills are delinquent on an account. Shut off or turn on charges for delinquent accounts will be \$25.00 per time.
4. A “Permit for Water Tap” form must be completed and a water facilities fee of \$5000.00 per single family residential unit must be paid in full before connecting onto the District’s water lines. An inspection fee of \$50.00 must accompany water facilities fees. Note: the covenants of Columbine Lake Subdivision do not allow multi-family dwellings.
5. Columbine Lake Water District does not provide winterization services for private property.
6. A stop and waste valve must be installed in an easily accessible area for shutoff in emergency situations.
7. Bills of new hookups will be prorated from the first of the month following the time you connect to the District’s lines in the road and make a completed connection into the home. If fixtures are not installed a “Dry Tap Agreement” shall be signed with this District which will allow a charge of the base rate plus one fixture unit. There will be an assessment of the number of fixture units, following installation. Pro-rated billings are due end of the next month following billing.

**WE DO NOT PROVIDE SEWER SERVICE.**

10:07 AM

01/16/25

**Columbine Lake Water District**  
**Check Detail**  
 December 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>12/09/2024</b>	<b>XCEL ENERGY</b>		<b>1005A - Operating</b>		<b>-54.50</b>
Bill		12/09/2024		5197 - Utilities		-54.50	54.50
TOTAL						-54.50	54.50
<b>Bill Pmt -Check</b>	<b>6386</b>	<b>12/16/2024</b>	<b>BBA Water Consultants</b>		<b>1005A - Operating</b>		<b>-272.50</b>
Bill		12/16/2024		5138 - Engineering		-272.50	272.50
TOTAL						-272.50	272.50
<b>Bill Pmt -Check</b>	<b>6387</b>	<b>12/16/2024</b>	<b>LYONS GADDIS</b>		<b>1005A - Operating</b>		<b>-476.50</b>
Bill		12/16/2024		5067 - Professional Fees-Legal		-476.50	476.50
TOTAL						-476.50	476.50
<b>Bill Pmt -Check</b>	<b>6388</b>	<b>12/16/2024</b>	<b>MOSES, WITTEMYER, HARRISON &amp; ...</b>		<b>1005A - Operating</b>		<b>-9.30</b>
Bill		12/16/2024		5067 - Professional Fees-Legal		-9.30	9.30
TOTAL						-9.30	9.30
<b>Bill Pmt -Check</b>	<b>6389</b>	<b>12/16/2024</b>	<b>Mountain Parks Electric</b>		<b>1005A - Operating</b>		<b>-647.89</b>
Bill		12/16/2024		5197 - Utilities		-647.89	647.89
TOTAL						-647.89	647.89
<b>Bill Pmt -Check</b>	<b>6390</b>	<b>12/16/2024</b>	<b>Three Lakes Water &amp; Sanitation District</b>		<b>1005A - Operating</b>		<b>-6,217.75</b>
Bill		12/16/2024		5072 - Three Lakes Admin Contract		-2,589.00	2,589.00
				5182 - Three Lakes Operation Contract		-3,192.00	3,192.00
				5182 - Three Lakes Operation Contract		-148.00	148.00
				5075 - Telephone		-98.90	98.90
				5075 - Telephone		-56.66	56.66
				5060 - Postage/Box Rent		-2.07	2.07
				5199 - Water Testing		-35.00	35.00
				5062 - Printing & Publications		-4.04	4.04
				5062 - Printing & Publications		-13.46	13.46
				5056 - Mileage Reimbursement to TLWSD		-52.26	52.26
				5190 - System Repair & Maintenance		-26.36	26.36
TOTAL						-6,217.75	6,217.75



10:07 AM

01/16/25

Columbine Lake Water District  
Check Detail  
December 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	6736	12/31/2024	GARNER, GEOFFRY W		1005A - Operating		-277.05
				5037 · Directors Fees and Expenses		-300.00	300.00
				5038 · Social Security Tax		-18.60	18.60
				2100 · Payroll Liabilities		18.60	-18.60
				2100 · Payroll Liabilities		18.60	-18.60
				5039 · Medicare Tax		-4.35	4.35
				2100 · Payroll Liabilities		4.35	-4.35
				2100 · Payroll Liabilities		4.35	-4.35
				6560 · Payroll Expenses		-1.80	1.80
				2100 · Payroll Liabilities		1.80	-1.80
TOTAL						-277.05	277.05
Paycheck	6737	12/31/2024	Goes, Philip M		1005A - Operating		-277.05
				5037 · Directors Fees and Expenses		-300.00	300.00
				5038 · Social Security Tax		-18.60	18.60
				2100 · Payroll Liabilities		18.60	-18.60
				2100 · Payroll Liabilities		18.60	-18.60
				5039 · Medicare Tax		-4.35	4.35
				2100 · Payroll Liabilities		4.35	-4.35
				2100 · Payroll Liabilities		4.35	-4.35
TOTAL						-277.05	277.05
Paycheck	6738	12/31/2024	Golden, Mike		1005A - Operating		-277.05
				5037 · Directors Fees and Expenses		-300.00	300.00
				5038 · Social Security Tax		-18.60	18.60
				2100 · Payroll Liabilities		18.60	-18.60
				2100 · Payroll Liabilities		18.60	-18.60
				5039 · Medicare Tax		-4.35	4.35
				2100 · Payroll Liabilities		4.35	-4.35
				2100 · Payroll Liabilities		4.35	-4.35
TOTAL						-277.05	277.05
Paycheck	6739	12/31/2024	Illsley, Sharon		1005A - Operating		-277.05
				5037 · Directors Fees and Expenses		-300.00	300.00
				6560 · Payroll Expenses		-0.66	0.66
				2100 · Payroll Liabilities		0.66	-0.66
				5038 · Social Security Tax		-18.60	18.60
				2100 · Payroll Liabilities		18.60	-18.60
				2100 · Payroll Liabilities		18.60	-18.60
				5039 · Medicare Tax		-4.35	4.35
				2100 · Payroll Liabilities		4.35	-4.35
				2100 · Payroll Liabilities		4.35	-4.35

10:07 AM

01/16/25

**Columbine Lake Water District**  
**Check Detail**  
**December 2024**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					6560 · Payroll Expenses	-1.80	1.80
					2100 · Payroll Liabilities	1.80	-1.80
TOTAL						-277.05	277.05
<b>Paycheck</b>	<b>6740</b>	<b>12/31/2024</b>	<b>LUND, KENNETH W</b>		<b>1005A · Operating</b>		<b>-277.05</b>
					5037 · Directors Fees and Expenses	-300.00	300.00
					6560 · Payroll Expenses	-0.66	0.66
					2100 · Payroll Liabilities	0.66	-0.66
					5038 · Social Security Tax	-18.60	18.60
					2100 · Payroll Liabilities	18.60	-18.60
					2100 · Payroll Liabilities	18.60	-18.60
					5039 · Medicare Tax	-4.35	4.35
					2100 · Payroll Liabilities	4.35	-4.35
					2100 · Payroll Liabilities	4.35	-4.35
					6560 · Payroll Expenses	-1.80	1.80
					2100 · Payroll Liabilities	1.80	-1.80
TOTAL						-277.05	277.05
<b>Bill Pmt -Check</b>	<b>6742</b>	<b>12/31/2024</b>	<b>Three Lakes Water &amp; Sanitation District</b>		<b>1005A · Operating</b>		<b>-6,258.35</b>
Bill		12/31/2024			5072 · Three Lakes Admin Contract	-2,580.61	2,589.00
					5182 · Three Lakes Operation Contract	-3,181.65	3,192.00
					5182 · Three Lakes Operation Contract	-147.52	148.00
					5075 · Telephone	-98.58	98.90
					5075 · Telephone	-56.48	56.66
					5060 · Postage/Box Rent	-72.77	73.00
					5062 · Printing & Publications	-3.75	3.76
					5062 · Printing & Publications	-51.35	51.52
					5199 · Water Testing	-34.89	35.00
					5062 · Printing & Publications	-14.02	14.07
					5056 · Mileage Reimbursement to TLWSD	-16.73	16.78
TOTAL						-6,258.35	6,278.69

## Columbine Lake Water District Profit & Loss Budget Performance December 2024

	<u>Dec 24</u>	<u>Jan - Dec 24</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4005 · Water Use Fees	0.00	271,033.61	98.47%	275,259.00
4006 · Emergency Pool	0.00	23,400.00	99.15%	23,600.00
4007 · Late Payment Penalties	0.00	6,132.94	245.32%	2,500.00
4010 · Connection Permits/Inspections	0.00	0.00	0.0%	50.00
4020 · Tap Fees	0.00	0.00	0.0%	5,000.00
4300 · Interest Earned	3,449.43	45,570.79	164.66%	27,675.00
4900 · Miscellaneous Revenue	0.00	0.00	0.0%	501.02
<b>Total Income</b>	<u>3,449.43</u>	<u>346,137.34</u>	<u>103.45%</u>	<u>334,585.02</u>
<b>Gross Profit</b>	3,449.43	346,137.34	103.45%	334,585.02
<b>Expense</b>				
5025 · Bank Service Charges	0.00	30.00	100.0%	0.00
5037 · Directors Fees and Expenses	1,500.00	7,145.91	102.08%	7,000.00
5038 · Social Security Tax	93.00	409.20	77.65%	527.00
5039 · Medicare Tax	21.75	95.70	77.33%	123.75
5040 · Dues/Seminars/Schooling	-20.16	987.46	20.38%	4,845.00
5042 · Election Expense	0.00	5,056.10	126.4%	4,000.00
5047 · Business Insurance	0.00	445.00	6.23%	7,141.00
5055 · Miscellaneous	0.00	32.00	0.5%	6,452.50
5056 · Mileage Reimbursement to TLWSD	68.86	373.43	117.31%	318.34
5060 · Postage/Box Rent	75.07	389.52	70.5%	552.52
5061 · Office Supplies	0.00	66.99	22.33%	300.00
5062 · Printing & Publications	86.85	733.19	134.48%	545.20
5065 · Professional Fees-Audit	0.00	12,750.00	100.91%	12,635.00
5067 · Professional Fees-Legal	485.80	34,814.81	195.73%	17,786.80
5072 · Three Lakes Admin Contract	5,178.00	28,479.00	84.91%	33,541.00
5075 · Telephone	311.12	1,866.57	82.24%	2,269.56
5085 · CWRPDA LOAN INTEREST EXPENSE	0.00	4,373.47	100.0%	0.00
5136 · OP-Dues/Training/Publications	0.00	113.00	37.67%	300.00
5138 · Engineering	272.50	1,082.50	36.08%	3,000.00
5152 · Miscellaneous - Operations	0.00	0.00	0.0%	250.00

## Columbine Lake Water District Profit & Loss Budget Performance December 2024

	<u>Dec 24</u>	<u>Jan - Dec 24</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5182 · Three Lakes Operation Contract	6,680.00	36,740.00	85.28%	43,080.00
5183 · Water Treatment	0.00	3,115.74	103.86%	3,000.00
5190 · System Repair & Maintenance	26.36	16,056.89	39.99%	40,148.00
5194 · Homeowner's Emergency Pool	0.00	0.00	0.0%	1,000.00
5197 · Utilities	702.39	6,311.06	87.95%	7,176.00
5198 · Water Lease	0.00	850.00	100.0%	850.00
5199 · Water Testing	70.00	1,335.64	33.1%	4,035.00
5250 · Reimbursed Expenses	0.00	0.00	0.0%	0.00
6560 · Payroll Expenses	6.72	18.24		
<b>Total Expense</b>	<u>15,558.26</u>	<u>163,671.42</u>	<u>81.48%</u>	<u>200,876.67</u>
<b>Net Ordinary Income</b>	<u>-12,108.83</u>	<u>182,465.92</u>	<u>136.47%</u>	<u>133,708.35</u>
<b>Net Income</b>	<u><u>-12,108.83</u></u>	<u><u>182,465.92</u></u>	<u><u>136.47%</u></u>	<u><u>133,708.35</u></u>

## Columbine Lake Water District Balance Sheet Prev Year Comparison As of December 31, 2024

	Dec 31, 24	Dec 31, 23	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1000 · ColoTrust Main Account	660,753.30	626,732.81	34,020.49	5.4%
1004 · Petty Cash	100.00	100.00	0.00	0.0%
1005 · United Business Bank Cash				
1005A · Operating	113,163.97	6,921.86	106,242.11	1,534.9%
1005 · United Business Bank Cash - Other	-94,978.49	0.00	-94,978.49	-100.0%
<b>Total 1005 · United Business Bank Cash</b>	18,185.48	6,921.86	11,263.62	162.7%
1007 · United Business Bank- Money Mkt				
1007A · Emergency Pool Fund	80,943.00	80,943.00	0.00	0.0%
1007 · United Business Bank- Money Mkt - Other	147,290.80	70,762.01	76,528.79	108.2%
<b>Total 1007 · United Business Bank- Money Mkt</b>	228,233.80	151,705.01	76,528.79	50.5%
<b>Total Checking/Savings</b>	907,272.58	785,459.68	121,812.90	15.5%
<b>Accounts Receivable</b>				
<b>A · Accounts Receivable</b>				
1030 · Accounts Receivable-User Fees	-2,900.55	-3,786.15	885.60	23.4%
1040 · Accounts Receivable-Emerg. Pool	-551.54	-551.54	0.00	0.0%
<b>A · Accounts Receivable - Other</b>	-1,006.12	-832.97	-173.15	-20.8%
<b>Total A · Accounts Receivable</b>	-4,458.21	-5,170.66	712.45	13.8%
<b>Total Accounts Receivable</b>	-4,458.21	-5,170.66	712.45	13.8%
<b>Other Current Assets</b>				
1070 · Prepaid Insurance	7,297.00	7,297.00	0.00	0.0%
<b>Total Other Current Assets</b>	7,297.00	7,297.00	0.00	0.0%
<b>Total Current Assets</b>	910,111.37	787,586.02	122,525.35	15.6%
<b>Fixed Assets</b>				
1310 · Easements & Rights	4,375.24	4,375.24	0.00	0.0%
1340 · Water System in Service	3,005,924.98	3,005,924.98	0.00	0.0%
1341 · A/D-Water System	-1,863,369.48	-1,863,369.48	0.00	0.0%
<b>Total Fixed Assets</b>	1,146,930.74	1,146,930.74	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>2,057,042.11</b>	<b>1,934,516.76</b>	<b>122,525.35</b>	<b>6.3%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				

**Columbine Lake Water District**  
**Balance Sheet Prev Year Comparison**  
As of December 31, 2024

	Dec 31, 24	Dec 31, 23	\$ Change	% Change
2005 · Accounts Payable-Trade	-7,365.00	14,497.86	-21,862.86	-150.8%
<b>Total Accounts Payable</b>	<b>-7,365.00</b>	<b>14,497.86</b>	<b>-21,862.86</b>	<b>-150.8%</b>
<b>Other Current Liabilities</b>				
2100 · Payroll Liabilities	1,028.04	719.10	308.94	43.0%
<b>Total Other Current Liabilities</b>	<b>1,028.04</b>	<b>719.10</b>	<b>308.94</b>	<b>43.0%</b>
<b>Total Current Liabilities</b>	<b>-6,336.96</b>	<b>15,216.96</b>	<b>-21,553.92</b>	<b>-141.6%</b>
<b>Long Term Liabilities</b>				
2505 · CWRPDA LOAN PAYABLE	398,960.15	437,346.80	-38,386.65	-8.8%
<b>Total Long Term Liabilities</b>	<b>398,960.15</b>	<b>437,346.80</b>	<b>-38,386.65</b>	<b>-8.8%</b>
<b>Total Liabilities</b>	<b>392,623.19</b>	<b>452,563.76</b>	<b>-59,940.57</b>	<b>-13.2%</b>
<b>Equity</b>				
3112 · Undesignated	772,369.06	775,149.15	-2,780.09	-0.4%
3113 · Net Investment - Capital Assets	709,583.94	709,583.94	0.00	0.0%
Net Income	182,465.92	-2,780.09	185,246.01	6,663.3%
<b>Total Equity</b>	<b>1,664,418.92</b>	<b>1,481,953.00</b>	<b>182,465.92</b>	<b>12.3%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,057,042.11</b>	<b>1,934,516.76</b>	<b>122,525.35</b>	<b>6.3%</b>

**Columbine Lake Water District**  
**Statement of Revenues & Expenses-Cash Basis**  
**December 2024**

	<u>Dec 24</u>	<u>Jan - Dec 24</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4005 · Water Use Fees	169.84	266,636.27
4006 · Emergency Pool	16.38	22,836.24
4007 · Late Payment Penalties	166.91	5,710.30
4300 · Interest Earned	3,449.43	45,570.79
	<u>3,802.56</u>	<u>340,753.60</u>
<b>Total Income</b>	<b>3,802.56</b>	<b>340,753.60</b>
<b>Gross Profit</b>	<b>3,802.56</b>	<b>340,753.60</b>
<b>Expense</b>		
5025 · Bank Service Charges	0.00	30.00
5037 · Directors Fees and Expenses	1,500.00	7,145.91
5038 · Social Security Tax	93.00	409.20
5039 · Medicare Tax	21.75	95.70
5040 · Dues/Seminars/Schooling	-20.16	987.46
5042 · Election Expense	0.00	5,056.10
5047 · Business Insurance	0.00	445.00
5055 · Miscellaneous	0.00	32.00
5056 · Mileage Reimbursement to TLWSD	68.86	391.77
5060 · Postage/Box Rent	75.07	415.14
5061 · Office Supplies	0.00	66.99
5062 · Printing & Publications	86.85	770.27
5065 · Professional Fees-Audit	0.00	12,750.00
5067 · Professional Fees-Legal	485.80	43,135.17
5072 · Three Lakes Admin Contract	5,178.00	31,068.00
5075 · Telephone	311.12	2,022.13
5085 · CWRPDA LOAN INTEREST EXPENSE	0.00	4,373.47
5136 · OP-Dues/Training/Publications	0.00	113.00
5138 · Engineering	272.50	1,082.50
5182 · Three Lakes Operation Contract	6,680.00	40,080.00
5183 · Water Treatment	0.00	3,115.74
5190 · System Repair & Maintenance	26.36	16,056.89
5197 · Utilities	702.39	6,311.06
5198 · Water Lease	0.00	850.00
5199 · Water Testing	70.00	1,370.64
6560 · Payroll Expenses	6.72	18.24
	<u>15,558.26</u>	<u>178,192.38</u>
<b>Total Expense</b>	<b>15,558.26</b>	<b>178,192.38</b>
<b>Net Ordinary Income</b>	<b>-11,755.70</b>	<b>162,561.22</b>
<b>Net Income</b>	<b>-11,755.70</b>	<b>162,561.22</b>

# COLUMBINE WATER DISTRICT

## MONTHLY WATER USAGE

MONTH	Current year		Prev. Year	Yearly	Yearly
	TOTAL	Daily Avg.	TOTAL	%+or-	COMPARISON
Jan-24	947,846	30,575	2,096,158	-55	-1148312
Feb-24	1,030,385	35,530	2,278,361	-55	-1247976
Mar-24	1,355,289	43,719	1,400,132	-3	-44843
Apr-24	1,141,020	38,034	1,474,650	-23	-333630
May-24	778,799	25,122	1,263,591	-38	-484792
Jun-24	1,277,820	42,594	1,369,800	-7	-91980
Jul-24	1,765,388	56,948	1,815,887	-3	-50499
Aug-24	1,217,742	39,282	1,226,572	-1	-8830
Sep-24	1,032,270	34,409	919,941	12	112329
Oct-24	645,623	20,826	637,391	1	8232
Nov-24	2,136,270	71,209	638,884	234	1497386
Dec-24	3,407,405	109,916	994,457	243	2412948
<b>YTD TOTAL</b>	<b><u>16,735,857</u></b>		<b><u>16,115,824</u></b>	<b>4</b>	<b><u>620,033</u></b>



## COLUMBINE LAKE WATER DISTRICT 2025 Regular Election Calendar

Date	Action	C.R.S.
Monday, December 16, 2024	Board Adopts Election Resolutions	
Wednesday, January 1, 2025	May Submit Notice of Self-Nomination and Acceptance Form	1-13.5-303(1)
Sunday, January 26, 2025	Publication of Call for Nominations no later than 2/20/25	1-13.5-501(1)
Thursday, February 27, 2025	Deadline for Notice of Self-Nomination and Acceptance Form	1-13.5-303
Monday, March 3, 2025	Deadline for Write-In Candidates	1-13.5-305
Tuesday, March 4, 2025	May Cancel Election if not more candidates than offices	1-13.5-513(1)
	Notice by Publication of Election Cancellation	1-13.5-513
	Request UOCAVA list from County Clerk	
Wednesday, March 5, 2025	Lot Drawing for Ballot Position	1-13.5-902(2)
Friday, March 7, 2025	Certify Ballot Content	1-13.5-511
	File Self Nominations with Secretary of State	1-45-108(3), 1-45-108(3.3), 1-45-110(1)
Friday, March 21, 2025	UOCAVA Ballots Sent	1-13.5-1103(4), 1-8.3-103(1)(d)
Saturday, March 22, 2025	Classes for Election Judges - earliest	1-13.5-408
Thursday, March 27, 2025	Registered Electors and Property Owners last day to request	1-13.5-203 & 1-13.5-204, 1-13.5-1105
Sunday, April 6, 2025	Ballots must be Printed and in Possession of DEO	1-13.5-902(1)(a)
	Registered Electors and Property Owners Initial Lists Received	1-13.5-203
	Absentee Ballots Delivered within 72 Hours	1-13.5-1002(2)
Tuesday, April 15, 2025	FCPA Filings Due	1-45-108(2)(a)(II)
Wednesday, April 16, 2025	Polling Place - Designated by Sign	1-13.5-502(3)
	Polling Place -- Posted Notice of Election	1-13.5-502(1)
	Published Notice of Polling Place Election	1-13.5-502(2)
	Registered Electors and Property Owners Final Lists Received	1-13.5-2.3(1)(a), 1-13.5-204(2)
Monday, April 21, 2025	Appointment of Election Judges	1-13.5-401(1), 1-13.5-403, 1-13.5-404
Thursday, April 24, 2025	Appoint Canvassers for Special District Elections	1-13.5-1301(1)
Tuesday, April 29, 2025	Last Day to Request an Absentee Ballot	1-13.5-1002(1)(b)
Friday, May 2, 2025	FCPA Filings Due	1-45-108(2)(a)(2), SOS Rule 17.4
Monday, May 5, 2025	Delivery to the Supply Judge	1-13.5-205
<b>Tuesday, May 6, 2025</b>	<b>ELECTION DAY</b>	<b>1-13.5-601</b>
	Election Judges Take Oath of Office	1-13.5-407
	Counting by Counting or Election Judges	1-13.5-610, 1-13.5-609
	Absentee Ballots Due no Later Than 7PM	1-13.5-1006(1)
	Unofficial Abstract Posted Deadline no later than 5/4/23	1-13.5-615(1)&(2)
Thursday, May 8, 2025	Remove Polling Place -- Posted Notice of Election	1-13.5-502(1)
Wednesday, May 14, 2025	Deadline for receipt of UOCAVA ballots	1-8.3-113(2)
Tuesday, May 20, 2025	Certificate of Election – Non-Coordinated Elections	1-13.5-1305
Thursday, June 5, 2025	Oath of Office & Surety Bonds Deadline	32-1-901
	FCPA Filings Due	1-45-108(2)(a)(2)